

# Alden Equipment, Inc. Employment Application

The applicant understands and agrees that a false statement of fact given to any question asked herein shall constitute immediate grounds for the termination of the employee upon the discovery of same by Alden Equipment, Inc. \_\_\_\_\_ (Initials)

Date \_\_\_\_\_

Name \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

County \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Referred by \_\_\_\_\_

Position(s) applied for: \_\_\_\_\_

I certify that I am a U S citizen, permanent resident, or a foreign national with authorization to work in the United States: Yes \_\_\_\_\_ No \_\_\_\_\_

Do you have any impairment's, physical, mental, or medical, which would interfere with your ability to perform the job for which you have applied? \_\_\_\_\_ If answer is "yes", please explain \_\_\_\_\_

What salary (earning) would seem reasonably satisfactory to you? To start: \_\_\_\_\_

If hired, date you would be available to start work? \_\_\_\_\_

Do you have a reliable means of transportation to get you to work on time? \_\_\_\_\_

May we contact references, former employers and other sources? \_\_\_\_\_

Are you a U.S. Veteran? \_\_\_\_\_ Date and type of discharge: \_\_\_\_\_

Are you currently a member of the U. S. Armed Force Reserve? \_\_\_\_\_

Do you have a valid Driver's License? \_\_\_\_\_ Driver's License # \_\_\_\_\_ State: \_\_\_\_\_

Do you have any current marks against your license? \_\_\_\_\_

Have you had any criminal convictions? \_\_\_\_\_ If yes, please explain: \_\_\_\_\_

## EDUCATION

	School	Major	Years Completed				Yr Graduated
			1	2	3	4	
High/Prep.							
College							
Business							
Trade							

## SPECIAL TRAINING

What type of machinery or system can you operate

Type of machine or system	Formal Training Name of School	Number of Months	Experience/ Name of Co.	Number of Months

## WORK EXPERIENCE

Start with most recent job and list other jobs in sequence

Company	Supervisor	Hrs/Wk
Address	Start Date	Starting Salary
City, State, Zip Code	End Date	Final Salary
Reason for Leaving (be specific)		
List jobs held, duties performed while you worked for this company		
May we contact this employer?      Yes _____      No _____		

Company	Supervisor	Hrs/Wk
Address	Start Date	Starting Salary
City, State, Zip Code	End Date	Final Salary
Reason for Leaving (be specific)		
List jobs held, duties performed while you worked for this company		
May we contact this employer?                      Yes _____                      No _____		

Company	Supervisor	Hrs/Wk
Address	Start Date	Starting Salary
City, State, Zip Code	End Date	Final Salary
Reason for Leaving (be specific)		
List jobs held, duties performed while you worked for this company		
May we contact this employer?                      Yes _____                      No _____		

### REFERENCES

Do not use members of your family or relatives.

Name	Position	Address	Telephone
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Do you know anyone personally in this Company? If so, whom: \_\_\_\_\_

## POST EMPLOYMENT QUESTIONS

Date of Birth: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_ Social Security Number \_\_\_\_\_

Marital Status \_\_\_\_\_ Number of Dependents \_\_\_\_\_

In case of emergency notify \_\_\_\_\_ Relationship \_\_\_\_\_ Telephone \_\_\_\_\_

If employed by Alden Equipment, Inc., I agree that, if at any time I shall make claim against the company for personal injuries, upon written request I will submit myself to examination by a physician or physician's of the Company's selection as often as may be requested. If the Company carries or shall carry insurance under an Employee's Compensation law, I agree, in case of injury to accept such insurance in lieu of damages. I hereby give my permission to obtain my motor vehicle record, as it may be necessary for me to drive a company vehicle from time to time.

Signature \_\_\_\_\_

**Application may be:**

- mailed to our corporate office at 66 ½ Bridge Street, Amsterdam, NY 12010,
- faxed it to us at (518) 842-9977,
- emailed to [employment@aldenequipment.com](mailto:employment@aldenequipment.com)